Request for Invitation Letter for Visiting Berkeley as a Prospective Student

To whom it may concerned,

I hope this message finds you well. My name is Tuobang Li, and I am writing to express my strong interest in studying at the University of California, Berkeley. As an aspiring student, I am planning a visit to explore the campus, attend a prospective student tour, and gain a firsthand understanding of the academic environment and student life at UC Berkeley.

I am currently residing in China, and in preparation for my visit, I am kindly requesting an invitation letter to facilitate my travel arrangements and any necessary visa application processes.

Here is a brief outline of my academic background and interest in UC Berkeley:

I was an undergraduate biotechnology and food engineering student in Guangdong Technion-Israel Institute of Technology. My study was terminated in April due to personal reasons. UC Berkeley has a strong statistics department and an top-ranked biotechnology department, so I am strongly willing to transfer to UC Berkeley for further study. In addition, I am working with professors of Berkeley for some research projects, so I am also very willing to meet them.

I intend to visit the campus at December 13, and I would be most grateful if the invitation letter could include details about the rooms I can stay and rest, prospective student events or any meetings that could be arranged with faculty members or admissions representatives during my visit.

Please let me know if you require any additional information to process this request or if there are any formalities I should complete before my visit.

Thank you very much for your time and assistance. I am looking forward to the opportunity to experience UC Berkeley and to potentially join the esteemed community of scholars at your university.

Warm regards,